

## ENTERING STUDENT REQUIREMENTS CHECKLIST

### Schulich Dentistry – DDS Program

DUE DATE	ADMISSION REQUIREMENTS Submission of these documents is mandatory for entrance into the class. Failure to adhere to these deadlines may result in your offer of admissions being withdrawn.	INSTRUCTIONS	COMPLETED WITH DOCUMENTATION
June 1, 2018	<b>Tuition Deposit</b> Deposit of \$1000 must be received by the Registrar's Office by deadline indicated in letter of Offer of Admission.	Submit to Registrar's Office by cheque, money order, internet banking, or in-person by debit at Student Central.	
June 30, 2018	<b>Final Transcript – Undergraduate Degree (if applicable)</b> Must submit a final transcript if undergraduate degree was completed after December 1, 2017.	Submit to the Registrar's Office (Western Student Services Building, Room 3140).	
	<b>Final Transcript – Graduate Degree (if applicable)</b> Must submit a final transcript if graduate degree was completed after application deadline (December 1, 2017.) If a final transcript indicating your thesis-based master's degree has been conferred is not available, you must submit the <i>Letter of Confirmation of Graduate Degree Requirements</i> stating all requirements will be completed no later than <b>4:30 p.m. (ET) on June 30, 2018 to the Admissions Office.</b>  Course-based master's degree students must complete all requirements by August 15, 2018. A <i>Letter of Confirmation of Course-Based Graduate Degree Requirements</i> stating all requirements will be completed must be submitted to the Admissions Office no later than <b>4:30 p.m. (ET) on June 30, 2018.</b>		
July 3, 2018	<b>Police Record Check including Vulnerable Sector Screening</b> If you do not submit these documents by the July 3, 2018 due date, you must submit a <i>Letter of Declaration</i> to the Admissions Office no later than <b>4:30 p.m. (ET) on July 3, 2018</b> indicating you have a clear record, to be followed by the official documentation no later than August 1, 2018.	Submit to the Admissions Office (Health Sciences Addition, Room H103).	
August 1, 2018	<b>Information Request Form</b> Link to online form available on Post Admission webpage.	Complete online form.	
	<b>Tuition Fees</b> Tuition balance will be updated on your Student Center <i>Detailed Statement of Account</i> in July. First installment of fees must be received by the Registrar's Office by posted due date.	Follow instructions to pay tuition on the Office of the Registrar's <i>Student Finances</i> webpage.	

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DUE DATE	<b>MEDICAL REQUIREMENTS</b> These requirements are mandated for clinic placements. Students are not permitted to begin any clinical experiences until proof of clearance is received for all below requirements. <b>This checklist is for your tracking purposes only and is not part of the documentation required at your medical clearance appointment.</b>	INSTRUCTIONS	COMPLETED WITH DOCUMENTATION
October 1, 2018	<b>Tuberculosis (Mantoux) – 2-Step TST (+ 1-Step TST if required)</b> Documented proof of a 2-Step TB Skin Test (TST). If 2-Step TST was completed <i>more than 12 months ago</i> , a current 1-Step TST is also required. If either TST is positive, the student will require medical follow-up with chest x-ray.	Bring originals and a copy of all supporting documentation to clearance appointment at Student Health Services.  Keep a copy of the <i>Clearance Form</i> Student Health Services grants you for your records.	
	<b>Varicella</b> A positive serologic test for the antibody, or documented proof of <b>2</b> vaccinations.		
	<b>Measles, Mumps, Rubella (MMR)</b> A positive serologic test for antibody, or documented proof of vaccination (NOTE: Two doses of measles and mumps vaccine are required).		
	<b>Pertussis</b> Documented proof of vaccination within the past 10 years.		
	<b>Tetanus/Diphtheria</b> Proof of primary series of vaccines, or a booster within the past 10 years.		
	<b>Polio</b> Proof of complete series of vaccines (5 doses for children up to age 6, and 3 doses if primary series started after age 7 [adult dose]).		
	<b>Hepatitis B</b> Proof of primary series and a serology test <i>or</i> a series of up to 3 injections, followed by an antibody check (titre).		

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DUE DATE	<b>NON-MEDICAL REQUIREMENTS</b> Students with certifications expiring during the academic year must renew (before expiry) and provide updated documentation to Learner Equity & Wellness to continue to be eligible for clinical placement.	INSTRUCTIONS	COMPLETED WITH DOCUMENTATION
October 9, 2018	<b>Basic Cardiac Life Support &amp; First Aid Certification (CPR Level HCP)</b> If you have obtained CPR Level HCP on your own, please ensure it does not expire before September 18, 2019.  ** The Ontario Dental Association (ODA) will offer this certification free to all ODA student members on October 3 <sup>rd</sup> , 2018 **  Refresher courses/recertification courses will be available through years 2-4.	Certification to be taken in Fall 2018	